Members Present: Kathy Ames, Downey Brill, Craig Casper, Tamara Cook, Joe Crossett, Buddy Desai, Jeremiah Dumas, Chris Gesing, Christy Gerencher (TRB), Jeff Heilman, Ken Hess, Illena Ivanciu, Susan Killen, Mark Kross, Lynn Malbrough, Barney O’Quinn, Martin Palmer, Rick Record, Shari Schaftlein, Carissa Schively-Slotterback, Joe Shalkowski, Muggs Stoll, Colleen Vaughn

Friends of the Committee Present: Jillian Barber (AASHTO), Mike Davis (HNTB), Ron Deverman (HNTB), Laura Fay (Montana State Univ.), Andras Fekete (RBA Group), Vince Izzo (HDR), Dan Johnson (FHWA), Anne Lenart-Redmond (HNTB), Alex Levy (ARCADIS), Stephanie Oslick (Parsons Brinckerhoff), Denise Rigney (EPA Region 3), Nancy Skinner (Parsons Brinckerhoff), Lamar Smith (FHWA), Erica Wygonik (Univ. of Washington),

Others: Laura Bachle (EPA), Jim Bednar (CH2M Hill), Marcia Bowen (Normandeau Associates), Lars Carlson (Jacobs), Karel Cubick (MS Consultants, Inc), Randy Fuchs (AECOM), Allen Ibaugh (DTS), Orly Iscovitch (Eco-Environmental and Acoustical Engineering), Susan Jones (FHWA), Michael Lamprecht (US Corps of Engineers), Hui Li (UC Davis), Catherine Liller (USFWS), Marko Ludeking (Netherlands Ministry of Infrastructure and Environment), Daniel Robinson (Wyle), Libby Rushley (Ohio DOT), Dianne Sirisut (L.A. County MTA), Nanda Srinivasan (NAS), Gabrielle Voeller (Cornell University)

1) Introduction of Members of the Committee

The Annual Business Meeting of ADC10 was called to order on Monday, January 24, 2011 at the Hilton Washington.

2) Review and Approval of Minutes of December 16, 2010 Pre-Annual Meeting Teleconference

There were no comments on the December 16th, 2010 Pre-Annual Meeting Minutes. Craig Casper made a motion to accept; Buddy Desai seconded the motion which carried unanimously.

3) Remarks of the Chair and Discussions

a) Summer 2010 Strategic Planning Session Follow up and Steering Committee – Muggs briefed the group on the Summer 2010 Mega-Environmental Workshop in Raleigh, North Carolina. He reviewed the results of the Strategic Planning Session that was held with Subcommittee Chairs, of which one result was the formation of a Steering Committee. This Steering Committee has held subsequent teleconferences to work on strategic plans for the future of the committee.
b) 2011 Annual Meeting Summary - Attendance at the 2011 Annual Meeting is greater than last year. TRB is supporting greater communications through development of a social networking page. The Committee has sponsored several sessions at this year’s meeting and some sessions and workshops that the Committee co-sponsored. The Committee also for the first time had a call for posters; 13 posters will be in the poster session. The final posters will be posted on the Committee’s website.

c) 2011 Summer Workshop – ICOET in Seattle – The summer meeting will be held at ICOET on August 21-25, 2011 in Seattle, Washington.

d) Recruitment of members and Poster Session Opportunity - Muggs reviewed the changes to committees regarding young members. Committees are now allowed four young members and he wants to encourage participation and expand the Committees young members. The poster session is also a good way to provide information about the Committee’s mission and recruit new friends and potential members.

4) Sub-Committee Reports

a) Web-Site/Communications – Chair, Joe Crossett (Report Provided as Handout) - Joe passed around the Communications Subcommittee Report which includes activities since the Summer Meeting. The Newsletter and Web-Site Subcommittees have been combined into a Communications Subcommittee. A Communications Plan was drafted and circulated for review by the committee. Instead of a paper newsletter, the Subcommittee is exploring the use of a more frequent, blog style update in the form of an e-newsletter which will be published 3 – 4 times a year. The website is continually updated including the State DOT list of contacts, all materials handed out at the Annual meeting, posters, and meeting minutes. The Subcommittee welcomes ideas on the website and the newsletter.

b) Newsletter – No additional updates.

c) Steering – Chair, Chris Gesing (Report Provided as Handout) - The Steering Subcommittee acts as an extension of the Chair and ensures that all Subcommittees have current Goals, Objectives, and Procedures (GOP). Chris passed around copies of the Steering Subcommittee Report that provides an update on activities since the Summer Business Meeting. In November 2009, the Committee submitted its Triennial Strategic Plan. TRB had comments on the TSP and the Chair will work with the members to implement TRB’s suggestions. The next rotation for the Committee is 2012 – 2015, and Chris will be working with Muggs to look for new candidates for Committee membership. After the Summer meeting, membership interest forms will be sent out to friends and other interested parties.

Chris worked with six of the Subcommittees to prepare drafts of their GOP that are now ready for adoption, including the Committee’s GOP. These were sent out for review and some comments were received and were incorporated.

Muggs reviewed the GOP for the Committee. Joe Shalkowski made a motion to accept and Craig Casper seconded; the GOP’s were approved unanimously. The following Subcommittee GOP’s were approved unanimously:

- Liaison – Craig Casper made motion, Carissa Schively-Slotterback seconded.
- Publications – Barney O’Quinn made motion, Colleen Vaughn seconded.
- Steering – Rick Record made motion; Craig Casper seconded.
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h) Joe Shalkowski moved to approve with recommended changes; Colleen Vaughn seconded the motion.

d) Strategic Issues – Chair, Rick Record (Report Provided as Handout) – Rick noted the survey of practitioners that he conducted about a year ago that resulted in a spider diagram of upcoming themes. He also mentioned the Subcommittee Meeting on Monday morning included a discussion of an expanded role of liaisons and the importance of communication tools for strategic issues.

e) Liaison – Chair, Susan Killen – Susan mentioned she is still receiving reports from Liaisons. She has received a few from Buddy Desai who reported on Public Involvement Committee; Martha DoByns who reported on the Law Committee; and Barney O’Quinn who report on the National Parks and Lands Committee. Susan mentioned that one of the new Goals for the Liaison Subcommittee is to look for opportunities to form new bonds with other Committees. A list has been formed of other Committees to potentially partner with and Susan passed around an interest form for anyone who is interested in becoming a liaison.

f) Mid-Year Workshop – Chair, Martin Palmer (Report Provided as Handout) – Martin reviewed the Mid-Year Workshop Subcommittee Report handout that summarized the 2010 Workshop in Raleigh and the 2011 Mid-Year Workshop at ICOET. He also provided information about the 2010 Workshop attendance by location and sector. The Committee has never met with the ICOET group so this will be a great opportunity to dive into detailed work that is more scientifically based. If anyone is interested in participating in the Mid-Year Workshop please let Martin know, because his Committee tenure will be up this year and needs to phase someone else into this role.

Shari Schafflein asked about how sessions for ADC10 will be set aside. Muggs informed everyone that there will be enough room at the site to have additional sessions added. Abstracts for ICOET are due February 15, 2011.

g) Publications – Chair, Ken Hess (Report Provided as Handout) – Six papers were received by the Committee. No papers were recommended for consideration for publication while three papers were recommended for poster presentations. Additionally, the Committee invited poster presentations through a call for posters. Ten posters are being presented at the Annual Meeting.

Shari Schafflein asked why we didn’t receive many papers that complemented the focus of the Committee. Christie Gerencher explained the process of distributing papers to the Committee and suggested providing her information about specific papers that she could call out. Barney O’Quinn asked about the process to provide feedback to paper authors. Ken said comments from the reviewers have been submitted to the authors. A discussion took place about recruiting authors for papers that meet the Committee’s focus and it was suggested that a good place to start was the poster session.

h) Research Topics – Chair, Joe Shalkowski (Report Provided as Handout) – Joe summarized his Subcommittee report, noting that the Research Topics Subcommittee meeting would be held on Tuesday where a list of ongoing and completed research will be reviewed. Topics of interest for papers, presentations, posters, news articles, etc. will be discussed and the identification of research ideas will be the focus of the meeting. The goal of the meeting is to produce ideas for the Summer Meeting and the 2012 Annual Meeting.
Recently there hasn’t been many transportation and environmental problems being addressed through synthesis projects (summary of state of practice and how the profession is dealing with the problems).

Joe will rotate off the committee next year and is looking for someone to take on the role of Chairing the Research Topics Subcommittee. Joe is requesting to work with someone prior to his departure, as this is a very busy subcommittee.

i) History – Chair, Pat Trombly – Muggs provided Pat's update. Pat will be calling on Emeritus members for information in the future.

5) Remarks by Christy Gerencher, Senior Program Office, TRB – Christy informed the Committee that Kate Quinn, Energy and Environment Section Chair is stepping down from this role and Bob O'Loughlin will be taking her place. Mark Kross has been appointed the Chair of the Planning and Environment Group. Attendance at the 2011 Meeting is over 10,000 people which is a record. The spotlight theme for next year’s Annual Meeting is “Transportation: Putting Innovation and People to Work.” Christie summarized recent updates to the technical activities website; the new site is www.trb.org/technicalactivities. The Compendium of papers is no longer on DVD and is now online and in February, all the presentations will be available.

6) Report from FHWA Office of Project Development and Environmental Review – Shari Schaftlein – The liaisons from EPA, USACE, and USFWS provided the following updates to the Committee.
- USFWS – Catherine Liller – USFWS has been working with FHWA/Volpe Center to populate the ESA database to share this information. They are also working with CDOT to implement the IPACT system and will be starting a Northern Rocky Project that monitors wildlife movement in response to climate change. USFWS is also working with FHWA on a nationwide transportation plan for the Federal lands system and developing opportunities under the Highways for Life Program.
- USACE – Michael Lamprecht – The USACE has a new wetland plant list out for comment and in February a proposed Nationwide Permit guidelines will be released. USACE is working to develop a Cumulative Impacts Assessment and a few other initiatives with EPA. USACE is also gathering tools to assist the Everyday Counts initiative.
- EPA – Laura Bachle – EPA has new guidance on Clean Water Act that affects 404 permits including the definition of “fill” and are developing rulemaking for stormwater. EPA's Office of Water has 13 full time transportation liaisons. EPA and USACE are coordinating on watershed pilots. EPA is also supporting multi-asses management efforts and Sustainability and Livability initiatives.
- FHWA Water Quality Program – Susan Jones – The final beta testing of the FHWA Pollutant Loading Model is underway and a stormwater update was provided to the Hydraulics Committee.

Shari Schaftlein concluded the update by discussing all the efforts FHWA has going on. Everyday Counts conducted a tour around the country. FHWA is continuing to push Planning and Environment Linkages and is developing internal tools to provide input to States and MPOs on how they are doing. APEL guidance on corridor planning will be released. FHWA will focus on programmatic approaches and mitigation programs this year and will be issuing guidance on project development. FHWA will be issuing memorandum and updates on any NEPA guidelines including the recent CEQ guidance on mitigation. Two policy issues that will be emphasized this year are visual impacts analysis and environmental justice. FHWA is continuing to request research topics and supports the CSS national dialog. The STEP 2010 report will be posted and the 2011 STEP funding will be posted soon. Shari
concluded by mentioning the 2011 Green Infrastructure Conference in West Virginia, February 22 – 25, 2011.

7) CTE/ICOET Update – Downey Brill – The deadline for abstracts for ICOET has been extended to February 15th. CTE has been hosting the CSS National Dialog series and webcasts are still occurring. Downey provided the CTE Annual report as a handout.

8) AASHTO/Center for Environmental Excellence – Shannon Eggleston – AASHTO is publishing two new Practitioner Handbooks in addition to a follow up of the Above and Beyond report. Webinars and a Climate Change Research Summit will be conducted and the priorities are focused on mitigation and adaptation planning. AASHTO is working with the PEW Center on Global Climate Change to work on the electric grid for electric cars. They are working with SCOE to hold a National Environmental Practitioners meeting in June. Shannon also discussed the topic of stormwater, which is a big issue right now for DOTs and that there will be events focused on this in the future.

9) Strategic Discussion – What should ADC10 be focusing on? – Muggs started a discussion about how the Committee can participate in ICOET and ideas for sessions for the Mid-Year Workshop. The following ideas were suggested:

- Appropriate scale
- Programmatic Agreements – Successful examples and why they were successful and how they could be replicated?
- Sessions should be geared to ICOET audience
- Evaluation of the FHWA sustainability tool
- Focus on the Committee’s goals
- Watershed approaches and Planning and Environment Linkages
- Status report on Linking Planning and NEPA
- Looking at Eco-Logical approaches and what is transportation doing to support ecological activities.
- Health impacts and potential for tour of project that incorporated a health impacts assessment.
- A status on how transportation is doing? Streamlining, new guidance on mitigation, etc., how are we doing?

Muggs provided the following summary of discussion and some possible topics to focus on for the Summer meeting and the 2012 Annual Meeting: sustainability rating system and how ecology fits in, stormwater, scale, PEL and Linking Planning and NEPA, public health, how to advance NEPA, assess new guidance on mitigation commitments.

A discussion about topics to focus on for next year’s annual meeting included a summary of the outcomes of the Strategic Issues Subcommittee. Rick Record indicated that there was global discussion on many issues, but the recurring theme was appropriate scale. The scale at which an issue is addressed, whether air, health, economics, ecological, etc., is important now and in the future. Muggs added that spending time assessing issues at the appropriate scale and understanding what the risks are is important.